



**WATFORD
BOROUGH
COUNCIL**

**Notice of Executive Key Decisions and Executive Decisions which are
confidential under the terms of the
Local Government Act 1972 Part 3 Schedule 12A**

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Date of Issue: 29 January 2018

- The Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012 require 28 days notice to be given of all Executive Key Decisions.
- A key decision involves expenditure or savings £250,000 and above or significantly affects two or more wards within Watford. If a decision is related to the Council's property investment portfolio a key decision involves sums of £3,000,000 and over.
- The Act also requires 28 days notice to be given of **all** Executive Part B (confidential) decisions where the public and press will be excluded from the meeting.

The public and press will be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
 - (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them:
or
 - (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.
- The Act allows for representations to be made against an item being discussed in private, details of which must be

published on the agenda for the meeting along with the Decision Making Body's response.

- The list is updated and published on the Council's web-site as required.
- Members of the public are entitled to view copies of the documents used in making a decision unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Democratic Services Manager (details above).
- The decision dates listed are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

Membership of the Cabinet and their Portfolios:

Mayor Dorothy Thornhill	Strategic partnerships/external relationships and community safety
Councillor Karen Collett	Community – Equalities, Community cohesion, refugees, community engagement, third sector and community groups (outreach and impact) and community services (play/culture/sport, environmental health and licensing)
Councillor Stephen Johnson	Property and Housing – Property Investment Board, WBC asset base and private sector housing
Councillor Iain Sharpe	Regeneration and Development – Development Management, Planning Policy and Economic Development, Transport, Building Control, Parking and Projects and major projects
Councillor Peter Taylor	Deputy Mayor and Portfolio Holder for Client Services – Outsourced services, client services, contract management and commissioning framework
Councillor Mark Watkin	Resources and Customer Service – Facilities Management, Emergency Planning and Business Continuity, Procurement, Legal and Democratic Services, Risk Management, Human Resources, Section 151, Customer Services and Shared Services

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
To appoint Firmstep Limited to supply the Council's Customer Relationship Management (CRM) System	Andrew Cox Head of Service Transformation andrew.cox@watford.gov.uk	Head of Service Transformation	January 2018	Part B (commercially confidential) documents relating to the procurement exercise	
Agreement for joint working on a SW Herts strategic plan to include Watford, Dacorum, Three Rivers, Hertsmere, St Albans and Hertfordshire CC Councils	Ian Dunsford Planning Policy Section Head ian.dunsford@watford.gov.uk	Cabinet	February 2018		
Construction of homes in Watford	Martin Jones Regeneration and Property Section Head martin.jones@watford.gov.uk	Cabinet	February 2018		Part B as the report contains information relating to the commercial affairs of the council

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Approval of an update to the Private Sector Renewal Policy that determines the assistance and support we give in relation to housing improvement in the Borough	Neil Walker Energy & Renewal Surveyor neil.walker@watford.gov.uk	Cabinet	February 2018	Cabinet report	
To approve Watford Borough Council's Corporate Plan 2020 (update 2018)	Manny Lewis Managing Director Tel: 01923 226400 manny.lewis@watford.gov.uk	Cabinet, Council	February 2018	Corporate Plan 2020 (2017) Medium Term Financial Strategy	
Cassiobury Park - Car Park: Proposed Improvements to assess opportunities in relation to layout improvements and possible charging - decision required to approve recommendations	Paul Rabbitts Environmental Services Client Manager (Parks & Streets) paul.rabbitts@watford.gov.uk	Cabinet	June 2018	Plan of proposed layout	